

Wastewater Management Commission (WWMC)

Meeting minutes – MAY 4, 2009

(Approved by WWMC on May 18, 2009)

Meeting time: 5:00 p.m.

Location: Tiverton Community Center

Members present: Don Wilbur, John Christo, Steve York, Colleen Stanton, Chris Nearpass & Leroy Kendricks (Telephonically)

Also in attendance: John Lincourt: (WWS) Wastewater Superintendent
Stephen Berlucchi: Public Works Director

1. The minutes of the 20 April 2009 meeting as recorded by the acting Secretary of the Commission was unanimously approved as corrected on a motion by Stephen York and 2nd by Colleen Stanton.

2. Documentation & Procedures:

- **Sewer Ordinance review (Cesspools)** – A workshop will be scheduled with the Tiverton Town Council to discuss proposed modifications of the Town Ordinance concerning cesspools. John Lincourt will prepare documentation addressing this issue for our next meeting.

- **Operations & Maintenance Manual Update** – John Lincourt reported that he is finalizing an Operational & Maintenance Plan to be submitted to DEM in accordance with DEM's "Rules and Regulations for the Operations and Maintenance of Wastewater Treatment Facilities".

3. On-Site Issues : - **Stafford & Nanaquaket Pond Water Shed program** – John Lincourt submitted a report to the WWMC updating the status on notification letters and cesspool replacements.

4. Sewer Projects: - **Bourne Mill** – John Lincourt reported that all sewers have been installed, testing is underway, wet-well installed and equipment for flow meter is 50% installed.

- **Mount Hope Interceptor** – John Lincourt reported that the latest plan to determine the existing flow meter performance could be done by installing a flow meter monitoring device. Funding for this device is unknown at this time.

- **Canonicus Street sewer construction plans** – John Lincourt prepared a bid package to be submitted to the Town Administrator to complete the section of sewer line from Shove Street to Main Road. Road resurfacing on this section of road will be handled by the Department of Public Works.

- **Sewer line Engineering plans** – Engineering plans are required to install sewer lines in the Shove Street area to the Bourne Mill Pump Station. Present plans are to use this years CBGD funds to acquire these plans.

- 5. Long Range Planning:** John Lincourt meet with Town officials to prepare a package for next FY CBGD funding. The package will include sewer line install and provide funds for low/moderate income families to tie-in to existing sewer lines.
- 6. Financial Report:** - John Lincourt reported on expenditures up to March 2009. The expenditure report up to April 2009 will be presented at our next meeting.
- 7. Public Education:** - Nothing to report
- 8. Healthy Communities Grant program** – Colleen Stanton reported on her review of this grant program. This grant program is not applicable to our present programs and therefore no further action will be taken. However, we need to find a creative way to acquire supplemental funds.
- 9. General Administration** – The WWMC is in need of new members. Methods to recruit new members were discussed. Chris Nearpass will take this issue for action.
- 10.** A motion to adjourn (6:00 PM) made by Chris Nearpass and 2nd by Colleen Stanton passed unanimously. The next scheduled meeting date is scheduled for May 18, 2009, 5:00PM at Tiverton Community Center.

Submitted by:

John S. Christo

Secretary WWMC